



**STOCK TRANSFER NOTIFICATION FORM
2011-2012**

Donor name(s): _____

Address: _____

Preferred phone: _____

Signature: _____ Date: _____

Number of shares: _____ Date of transfer/gift: _____

Name of company issuing stock: _____

- *Please instruct your broker to use the following account for transfer purposes:*

**Larkspur-Corte Madera Schools Foundation
[DBA: SPARK]
Schwab Account No. 71359963
DTC No. 0164 Code 40
FAIS/HIS tax ID number: 94 – 2934350**

- *If your stock is held at Charles Schwab:*

- Transfer stock from your Charles Schwab account # _____ to SPARK's account # 71359963.
- Name on Schwab Account: _____
- Signature of Schwab Account Holder: _____
- This transaction request must be mailed to Schwab or can be walked into any branch.

- *Please send a copy of this notification to the SPARK Office so that we can monitor the account for receipt.*

**SPARK
Attn: Stock Transfers
230 Doherty Drive
Larkspur, CA 94939**

**Questions? Please contact presidents@SPARKschools.org
Thank you for your stock donation!**